

Please keep  
in vehicle  
at all times.

**IMPORTANT**  
**INSURANCE**  
**INFORMATION**



Arthur J. Gallagher & Co.  
BUSINESS WITHOUT BARRIERS™

470 Atlantic Avenue  
Boston, MA 02210  
617-261-6700

[www.ajg.com](http://www.ajg.com)

## Vehicle Accident Report

## *Automobile Claims*

In the event of an accident:

- **First, stay calm.** Don't argue with others involved in the accident.
- **Prevent additional accidents.** Warn oncoming traffic with a light, flag, or similar device.

- **Fir**

- **Help the injured**

## What to do in the Event of a claim

Provided by:  
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## Insurance Identification

Insurance Information for Western New England University:

**Company:** 3 K L O D G H O S K L D , Q V X U D Q F H  
**Policy Number:** 3 + 3 .

**Issuing Agency:** Arthur J. Gallagher & Co.  
470 Atlantic Ave  
Boston, MA 02210  
617-261-6700

**Insured:** Western New England University  
1215 Wilbraham Road  
Springfield, MA 01119

**University Contact:** Faith Leahy  
Finance and Administration  
413-782-1219

**IT IS IMPORTANT TO NOTIFY FAITH LEAHY AS SOON AS POSSIBLE AFTER YOU HAVE AN ACCIDENT. SHE WILL NOTIFY ARTHUR J. GALLAGHER & CO. AS TO THE CLAIM.**

Please provide the following information:

1. Name and address of each driver, passenger, and witness.
2. Name of Insurance Company and policy number for each vehicle involved.